



**Anoka County**  
**LIBRARY**

Ideas, Information, Inspiration.

## **CALL TO MEETING**

**ANOKA COUNTY LIBRARY ADVISORY BOARD**

**Library Support Services Board Room**

**707 County Road 10 NE**

**Blaine, MN 55434**

**members may be participating by interactive technology**

**January 26, 2026**

**5:30 p.m.**

**Please notify library staff (763-324-1500) if unable to attend.**



**ANOKA COUNTY LIBRARY ADVISORY BOARD AGENDA**  
**January 26, 2026, 5:30pm**  
**Library Support Services Board Room**

- A. Welcome & Introductions**
- B. President calls meeting to order/Adoption of the Agenda**
- C. Roll Call**
- D. Open Forum**  
The opportunity for members of the community to speak. The remainder of the Library Board meeting is reserved for members of the board, staff and invited guests as recognized by the chair for specific points of business. Open Forum will be limited to a total of 15 minutes.
- E. Consent Agenda: SEE ATTACHED minutes, invoices, and gifts.**
  - 1. November minutes, Nov & Dec invoices, and gifts
- F. Consider the following Action Items**
  - 1. Election of Officers See Action Item 2026-001
  - 2. Adopt Library Board Meeting Schedule 2026 See Action Item 2026-002
- G. Library impact story**
- H. Consider the following information Items**
  - 1. Strategic Plan Update
  - 2. Crooked Lake Library Building Update
  - 3. Friends Update
  - 4. Winter Reads Update
  - 5. Legislative Day
  - 6. Author Fair Update
- I. Management Team Report**
- J. Proposed Topics for Future Meetings**
- K. Adjournment**

ANOKA COUNTY LIBRARY  
707 COUNTY RD 10 NE  
BLAINE, MN 55434

## **LIBRARY BOARD MINUTES NOVEMBER 2025 draft**

The Anoka County Library Board met at the Library Support Services Board Room on November 24, 2025. Present were Board Members: Case, Burns, Fast, Fillbrandt, Kostick, Orpen, Rohloff and Commissioner Jeppson.

Also, present: Colleen Haubner, Library Director; Sarah Hawkins, Assistant Library Director; Ben Coburn, Assistant Library Director, Bryan Frantz, Anoka County Attorney; Leah Christenson, Assistant Anoka County Attorney; Dana Weigman, Administrative Services Supervisor; Janet Eaton, Friends of Anoka County Library Board President; and Ronda Bliss, Administrative Assistant.

Meeting was called to order by Board President Orpen at 5:30 p.m. and a quorum was present.

### **WELCOME AND INTRODUCTIONS**

Bryan Frantz introduced Leah Christenson, Assistant Anoka County Attorney representing the Library.

### **AGENDA**

On a motion by Kostick, second by Rohloff, the board unanimously adopted the agenda.

### **OPEN FORUM**

No one was present for the open forum.

### **CONSENT AGENDA**

On a motion by Fillbrandt, second by Case, the consent agenda was adopted.

October 27, 2025, Library Board Minutes adopted.

Gifts for October totaling \$667.11 were accepted.

Bills for October totaling \$154,362.56 were paid.

### **ACTION ITEMS**

On a motion by Kostick, second by Case, Action Item 2025-007 2026 Holiday/Closed Schedule was adopted.

On a motion by Fillbrandt, second by Rohloff, Action Item 2025-008 revisions to the Patron Code of Conduct were adopted.

### **LIBRARY IMPACT STORY**

Presented by Weigman – Play spaces at the library

### **INFORMATION ITEMS**

1. Winter Reads update – Weigman
2. Legacy Programming – Weigman presented information on Legacy Programming and Projects at the library that are funded through the Clean Water Land and Legacy Amendment.
3. Strategic Plan Literacy Priority update – Corburn
4. Legislative Priority – Hawkins presented information on e-Books as a priority that MLA will be pursuing in the 2026 MN state legislative session.

## **LIBRARY MANAGEMENT TEAM REPORT**

1. Friends of Anoka County Library – Eaton
  - a. Fall Book sale was a success. Earned \$3,774.00 Next book sale will be Saturday, January 31, 2026 at Northtown Library.
  - b. 2025 Gala was sold out will be presenting check to the library in April and the 2026 Gala date has been set for October 22, 2026
2. Twin Cities Book Festival - Weigman
3. Copy fees increasing to \$.20 January 2026 - Haubner
4. Budget update – Haubner
5. Environmental Stewardship Program – Haubner
6. Thank you to outgoing board member Meghan Burns - Haubner

## **FUTURE TOPICS**

There were no future topics suggested.

The next meeting will be on January 26, 2026, at the Library Support Services board room at 5:30 p.m.

## **ADJOURNMENT**

The meeting was adjourned at 6:42 p.m.

Respectfully submitted,

Ronda Bliss  
Administrative Assistant

**Accounts Payable Transactions**

**November 1 through November 30**

Vendor Name	GL Object and Description	JL Key and Description	Extended Amount
OVERDRIVE INC	25550 - Sales Tax - Due to State		479.78
OVERDRIVE INC	25599 - Sales Tax-Transit Improv .25%		17.44
OVERDRIVE INC	61149 - General Supplies		1,891.01
VINCO INC	61250 - R & M-Buildings	23012401 - UCare Grant	3,566.68
OVERDRIVE INC	61355 - Conf, Conventions & Mtgs-Staff		45.00
BLISS, RONDA M	61475 - Employee Mileage Reimbursement		19.60
BOELLSTORFF-WILLIAMS, ANN M	61475 - Employee Mileage Reimbursement		28.00
WEIGMAN, DANA L	61475 - Employee Mileage Reimbursement		45.50
WAGMAN, PAMELA K	61475 - Employee Mileage Reimbursement		2.80
LASHINSKI, CHRISTINE S	61475 - Employee Mileage Reimbursement		8.40
OVERDRIVE INC	61475 - Employee Mileage Reimbursement		123.20
SEABERG, WESLEY C	61475 - Employee Mileage Reimbursement		16.80
HAWKINS, SARAH B	61475 - Employee Mileage Reimbursement		144.20
OVERDRIVE INC	61475 - Employee Mileage Reimbursement		162.40
CHEERS, NICOLE	61475 - Employee Mileage Reimbursement		14.70
SIEVERT, KAIA	61475 - Employee Mileage Reimbursement		28.00
O'KEEFE, ADELINE	61475 - Employee Mileage Reimbursement		28.00
OVERDRIVE INC	61476 - Other Travel Expense		9.50
OVERDRIVE INC	61476 - Other Travel Expense		16.00
OVERDRIVE INC	61477 - Meals & Lodging		2,198.98
OVERDRIVE INC	61477 - Meals & Lodging		35.36
OVERDRIVE INC	61548 - Landscape Expense		1,596.27
WILDLIFE SCIENCE CENTER	61549 - Program Expense		280.80
SNAKE DISCOVERY LLC	61549 - Program Expense		336.00
OVERDRIVE INC	61549 - Program Expense		6,016.24
WELSH, NICKIE	61549 - Program Expense	23010020 - MELSA Jobs and Business Funds	900.00
GAY, JOHN	61549 - Program Expense		50.00
ACRE	61549 - Program Expense	23010010 - MELSA Other grants	8,551.04
HAGEDORN, ROGER DEE	61549 - Program Expense	23010020 - MELSA Jobs and Business Funds	500.00
TWIN CITIES BALLET OF MN	61549 - Program Expense		160.00
BAKER AND TAYLOR LLC	61575 - Library Books & Materials		15.88

GALE CENGAGE LEARNING	61575 - Library Books & Materials	727.77
INGRAM LIBRARY SVCS LLC	61575 - Library Books & Materials	34,989.43
MIDWEST TAPE	61575 - Library Books & Materials	3,645.62
OVERDRIVE INC	61575 - Library Books & Materials	44,171.73
OVERDRIVE INC	61575 - Library Books & Materials	8,214.93
APPLE BOOKS	61575 - Library Books & Materials	11,186.12
PLAYAWAY PRODUCTS LLC	61575 - Library Books & Materials	371.94
UNIQUE MANAGEMENT SERVICES INC	63066 - Software, SaaS, & Maintenance	6,375.00
BIBLIOTHECA LLC	63066 - Software, SaaS, & Maintenance	112,993.54
COMPRISE TECHNOLOGIES INC	63066 - Software, SaaS, & Maintenance	3,610.00
OVERDRIVE INC	63710 - Dedicated Donations Expense	294.44
OVERDRIVE INC	63710 - Dedicated Donations Expense	399.31
<b>Overall - November Total</b>		<b>254,267.41</b>

**Accounts Payable Transactions**  
**December 1st Through December 31st**

Vendor Name	GL Object and Description	JL Key and Description	Extended Amount
STATE OF MN REVENUE	25550 - Sales Tax - Due to State		346.01
STATE OF MN REVENUE	25599 - Sales Tax-Transit Improv .25%		12.58
PCARDS	61149 - General Supplies		2,391.45
BREDEMUS HARDWARE CO INC	61250 - R & M-Buildings	23012401 - UCare Grant	16,256.53
PCARDS	61250 - R & M-Buildings		56.97
PCARDS	61355 - Conf, Conventions & Mtgs-Staff		2,429.83
WESSELING, CHERYL L	61475 - Employee Mileage Reimbursement		6.30
BLISS, RONDA M	61475 - Employee Mileage Reimbursement		29.40
MURPHY, JORJEAN M	61475 - Employee Mileage Reimbursement		57.40
BOELLSTORFF-WILLIAMS, ANN M	61475 - Employee Mileage Reimbursement		14.00
LETOURNEAU, NATASHA M	61475 - Employee Mileage Reimbursement		7.00
SMALLEY, JASON R	61475 - Employee Mileage Reimbursement		20.30
MCKENZIE, DAWN M	61475 - Employee Mileage Reimbursement		14.00
WAGMAN, PAMELA K	61475 - Employee Mileage Reimbursement		15.40
RASMUSSEN, PATANA N	61475 - Employee Mileage Reimbursement		39.90
MOLSTRE, KRISTIN J	61475 - Employee Mileage Reimbursement		17.50
HAUBNER, COLLEEN A	61475 - Employee Mileage Reimbursement		72.10
BOISSEAU, GABRIELLE M	61475 - Employee Mileage Reimbursement		0.70
SEABERG, WESLEY C	61475 - Employee Mileage Reimbursement		17.50
HAWKINS, SARAH B	61475 - Employee Mileage Reimbursement		52.50
CORDO, ELISE B	61475 - Employee Mileage Reimbursement		2.80
WELLMAN, BRANDON D	61475 - Employee Mileage Reimbursement		32.90
VAUGHAN, KIRSTEN J	61475 - Employee Mileage Reimbursement		111.30
FUHRMANN, SOPHIA	61475 - Employee Mileage Reimbursement		49.00
POWELL, WILLIAM C	61475 - Employee Mileage Reimbursement		7.70
SENA, TIM	61475 - Employee Mileage Reimbursement		30.80
PCARDS	61476 - Other Travel Expense		8.00
HAUBNER, COLLEEN A	61477 - Meals & Lodging		204.01
PCARDS	61548 - Landscape Expense		444.51
ANOKA COUNTY PETTY CASH	61549 - Program Expense		5.00
METROPOLITAN LIBRARY SERVICE AGENCY	61549 - Program Expense		383.00
PCARDS	61549 - Program Expense		9,943.63
PCARDS	61549 - Program Expense	23011204 - MELSA MN Legacy Grant	507.40
GALE CENGAGE LEARNING	61575 - Library Books & Materials		54.38
INGRAM LIBRARY SVCS LLC	61575 - Library Books & Materials		26,025.62
MIDWEST TAPE	61575 - Library Books & Materials		4,572.95
OVERDRIVE INC	61575 - Library Books & Materials		42,622.94

WORLD BOOK SCHOOL AND LIBRARY	61575 - Library Books & Materials	2,563.10
PCARDS	61575 - Library Books & Materials	18,397.14
UNIVERSITY OF CHICAGO PRESS	61575 - Library Books & Materials	64.68
APPLE BOOKS	61575 - Library Books & Materials	15.98
SAWA BOOKS	61575 - Library Books & Materials	56.53
PITNEY BOWES INC	62124 - Leases & Rentals	484.08
PITNEY BOWES RESERVE ACCOUNT	62231 - Postage	2,000.00
PCARDS	63010 - Professional Services	4,038.00
KOSTICK, PAULETTE	63362 - Expenses-Board & Advisory Comm	50.00
ORPEN, RICHARD	63362 - Expenses-Board & Advisory Comm	50.00
FAST, CAROL	63362 - Expenses-Board & Advisory Comm	50.00
CASE, BARB	63362 - Expenses-Board & Advisory Comm	50.00
FILLBRANDT, SARA	63362 - Expenses-Board & Advisory Comm	50.00
BURNS, MEAGHAN	63362 - Expenses-Board & Advisory Comm	50.00
ROHLOFF, KRISTEN	63362 - Expenses-Board & Advisory Comm	50.00
OVERDRIVE INC	63710 - Dedicated Donations Expense	1,112.62
PCARDS	63710 - Dedicated Donations Expense	108.62
<b>Overall - December Total</b>		<b>136,054.06</b>



# Anoka County LIBRARY

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## ANOKA COUNTY LIBRARY ADVISORY BOARD CONSENT AGENDA ITEM

January 26, 2026

**AGENDA ITEM NO:** F  
**AGENDA ITEM:** Receive/Acknowledge Gifts

**ACTION REQUESTED / RECOMMENDATION:**  
Accept and acknowledge gifts received during the current month.

### BACKGROUND INFORMATION:

#### Gifts received:

\$545.51	November book cart
\$50.00	Mark Davidson
\$20.00	Lois Kaye in memory of Elinor Deemer for Summer Reading Program
\$50.00	Andrew Carlson for children’s literacy in memory of Margaret Carlson
\$50.00	Stephen & Marilyn Perry
\$200.00	Janette Mickelson in memory of Shirley Shisler
\$653.54	December Book Cart

<b>Volunteer Hours November:</b>	Volunteen Hours:	146.25
	Volunteer Hours:	479.75
<b>Volunteer Hours December:</b>	Volunteen Hours:	48.25
	Volunteer Hours:	484.75

<b>Bills approved in the month of November:</b>	\$254,267.41
<b>Bills approved in the month of December:</b>	\$136,054.06

	YES	NO
Case	_____	_____
Fast	_____	_____
Fillbrandt	_____	_____
Kostick	_____	_____
Orpen	_____	_____
Rohloff	_____	_____



# ANOKA COUNTY LIBRARY ADVISORY BOARD ACTION ITEM

DATE: January 26, 2026

2026-001

ACTION REQUESTED	Consider electing a Library Advisory Board President, Vice President, and Secretary
BACKGROUND	<p>Anoka County Library Advisory Board Bylaws specify that a President and Vice President shall be chosen at the January meeting. An officer may succeed him/herself provided that he/she shall not serve more than three consecutive terms.</p> <p>Bylaws call for the Advisory Board to appoint a secretary. A member of the Library Advisory Board must be elected for this position however, the day-to-day responsibilities may be delegated to Ronda Bliss who currently fulfills the responsibilities of this position.</p>
RECOMMENDATIONS	Recommend the Advisory Board elect a Library Advisory Board President, Vice President, and Secretary.

Anoka County Library – Election of Officers

Nomination – President

	YES	NO
Case	_____	_____
Fast	_____	_____
Fillbrandt	_____	_____
Kostick	_____	_____
Orpen	_____	_____
Rohloff	_____	_____

Nomination – Vice President

	YES	NO
Case	_____	_____
Fast	_____	_____
Fillbrandt	_____	_____
Kostick	_____	_____
Orpen	_____	_____
Rohloff	_____	_____

Appointment of Board Secretary

	YES	NO
Case	_____	_____
Fast	_____	_____
Fillbrandt	_____	_____
Kostick	_____	_____
Orpen	_____	_____
Rohloff	_____	_____



# ANOKA COUNTY LIBRARY ADVISORY BOARD ACTION ITEM

DATE: January 26, 2026

2026-002

ACTION REQUESTED	<p>Consider recommending the Library Advisory Board adopt the fourth Monday of the month as the regular Library Advisory Board meeting day; except for the May 18<sup>th</sup> meeting which is the third Monday due to Memorial Day; and that the meetings are to begin at 5:30 p.m. at the Library Support Services board room, 707 County Rd 10 NE, Blaine, Minnesota unless otherwise designated.</p> <p>See Attached schedule</p>
BACKGROUND	<p>Anoka County Library Advisory Board Bylaws specify that the meeting schedule shall be adopted at the January meeting.</p>
RECOMMENDATIONS	<p>Recommend the Advisory Board adopt the 2026 meeting schedule.</p>



## **2026 Library Advisory Board Schedule –**

**Meetings are on the fourth Monday at the LSS Board room located at 707 County Rd 10 NE, Blaine, MN 55434 at 5:30 PM unless otherwise noted.**

Monday	January 26, 2026
Monday	February 23, 2026
Monday	March 23, 2026
Monday	April 27, 2026, at Mississippi Branch Library, 410 Mississippi St NE, Fridley, MN
Monday	May 18, 2026* third Monday of the month due to Memorial Day at Rum River Library, 4201 6 <sup>th</sup> Ave, Anoka, MN
Monday	June 22, 2026
Monday	July - No meeting
Monday	August 24, 2026, at Johnsville Library, 12461 Oak Park Blvd, Blaine, MN
Monday	September 28, 2026, at Northtown Library, 711 County Hwy 10, Blaine, MN
Monday	October 26, 2026
Monday	November 23, 2026
Monday	December - No meeting
Monday	January 25, 2027