

The Anoka County Board of Commissioners held a regularly scheduled board meeting in Room #705 of the Anoka County Government Center. Due to the applicable Governor's Emergency Executive Orders, and a determination by the board chair that public attendance was not feasible due to the health pandemic, there were no members of the public in the board room where this meeting was held. Notice of this meeting included that monitoring of this meeting by the public could be done through audio streaming over the internet or by telephone. Public monitoring in this manner was done pursuant to Minn. Stat. § 13D.021.

ANOKA COUNTY BOARD MEETING

MINUTES

Government Center
Anoka, Minnesota

February 23, 2021

Chair Schulte called the meeting to order at 9:30 a.m. and called for participation in reciting the Pledge of Allegiance.

Present:	District #1	Matt Look
	District #3	Robyn West
	District #5	Mike Gamache
	District #6	Jeff Reinert
	District #7	Scott Schulte

Present via WebEx:	District #4	Mandy Meisner
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Absent:	District #2	Julie Braastad
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Others Present: Rhonda Sivarajah, County Administrator; Tony Palumbo, County Attorney; and staff

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Commissioner Look made motion accepting the regular claims paid over \$500 for the period ending February 12, 2021, and purchase-card claims paid for the period ending February 12, 2021. (Claims are on file in the County Administration Office.) Commissioner West seconded the motion. Upon roll call vote, motion carried.

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Commissioner Gamache made motion approving the minutes from the following meetings:

1. February 9, 2021, regular county board meeting
2. February 9, 2021, special county board meeting

Commissioner West seconded the motion. Motion carried.

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The following items came forward on an additional agenda, as recommended by the Management Committee:

1. Commissioner West made motion approving the following personnel transaction:
 - A. Restructure/replacement - County Administration - effective March 13, 2021 - vacancy due to resignation effective March 1, 2021. PC#2018003302

FROM:	1.0 FTE	Economic Development Specialist - Grade C013, range \$26.45 to \$44.08 per hour
TO:	1.0 FTE	Economic Development Director - Grade D016, range \$33.40 to \$49.41 per hour

Commissioner Gamache seconded the motion. Upon roll call vote, Commissioners West, Schulte, Meisner, Gamache and Reinert voted "yes." Commissioner Look voted "no." Motion carried.

2. Commissioner West made motion approving the following personnel transactions:
- A. **New** positions - Administration/Employee Relations - non-budgeted - relating to employee master data and Human Resources Management System (HRMS) business needs - effective February 23, 2021:
- 1.0 FTE HRMS Business Analyst I - Grade 12 - PC#2021003386
 - 1.0 FTE HRMS Business Analyst II - Grade 13 - PC#2021003387
 - 1.0 FTE HRMS Master Data Analyst IV - Grade 14 - PC#2021003388
- B. **New** positions - Administration/Employee Relations - non-budgeted - effective February 23, 2021 – PC#2021003384 and PC#2021003385:
- Two 1.0 FTE Employee Relations Consultant 1 - Grade 12

Commissioner Gamache seconded the motion. Upon roll call vote, Commissioners Schulte, Meisner, Gamache Reinert, and West voted “yes.” Commissioner Look voted “no.” Motion carried.

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Commissioner Schulte presented the Transportation Committee Chair Report.

Highway

1. Commissioner Look offered the following resolution and moved its adoption:

RESOLUTION #2021-26

RESOLUTION SETTING 2021 SPRING ROAD RESTRICTIONS

BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby approve upon recommendation of the County Highway Engineer, and under the provisions of Minn. Stat. 169.87 (but not before the Minnesota Department of Transportation) Road Restrictions shall be in effect upon the following designated State Aid Highways and County Roads. Such limitations shall not exceed a maximum of Ten (10) Tons or a minimum of Five (5) Tons.

C.S.A.H. No. 1	9 Ton Axle Limit
C.S.A.H. No. 2	9 " " "
C.S.A.H. No. 3	9 " " "
C.S.A.H. No. 4	9 " " "
C.S.A.H. No. 5	9 " " "
C.S.A.H. No. 6	9 " " "
C.S.A.H. No. 7	9 " " "
C.S.A.H. No. 8	9 " " "
C.S.A.H. No. 9 CSAH No. 14 to CSAH No.116.....	10 " " "
C.S.A.H. No. 9 CSAH No. 116 TO CSAH No. 24.....	9 " " "
C.S.A.H. No. 10 TH 47 to East County Line	10 " " "
C.S.A.H. No. 11	9 " " "
C.S.A.H. No. 12 CSAH No. 11 to Lilac St.....	9 " " "
C.S.A.H. No. 12 Lilac St to CSAH No. 23.....	10 " " "
C.S.A.H. No. 13 CSAH No. 22 to CR No. 74	9 " " "
C.S.A.H. No. 13 CR No. 74 to CSAH No. 24	7 " " "
C.S.A.H. No. 14 CSAH No. 1 to CSAH No. 9.....	9 " " "
C.S.A.H. No. 14 CSAH No. 9 to CSAH/CR No. 52.....	10 " " "
C.S.A.H. No. 14 CSAH/CR No. 52 to CR No. 84.....	9 " " "
C.S.A.H. No. 14 CR No. 84 to East County Line	10 " " "
C.R. No. 15	7 " " "
C.R. No. 16	7 " " "
C.S.A.H. No. 17 South County Line to CSAH No. 116.....	10 " " "
C.S.A.H. No. 17 CSAH No. 116 to CSAH No. 18 (Broadway Ave)	9 " " "
C.S.A.H. No. 17 CSAH No. 18 (Broadway Ave) to 185th Ave.....	7 " " "
C.S.A.H. No. 17 185th Ave to Coon Lake Shop	5 " " "
C.S.A.H. No. 17 Coon Lake Shop to CSAH No. 22.....	9 " " "
C.S.A.H. No. 18 CSAH No. 1 to CSAH No. 11	9 " " "
C.S.A.H. No. 18 CSAH No. 14 to CSAH No. 116.....	9 " " "
C.R. No. 18 CSAH No. 116 to CSAH No. 78	9 " " "
C.S.A.H. No. 18 CSAH No. 20 to Polk St NE	9 " " "

C.S.A.H. No. 18 Polk St NE to Soderville Dr NE.....	10	"	"	"
C.S.A.H. No. 18 Soderville Dr NE to East County Line.....	9	"	"	"
C.R. No. 19.....	7	"	"	"
C.S.A.H. No. 20.....	9	"	"	"
C.S.A.H. No. 21 South County Line to CSAH No. 34.....	9	"	"	"
C.S.A.H. No. 21 CSAH No. 34 to CSAH No. 14.....	9	"	"	"
C.S.A.H. No. 22 West County Line to East County Line.....	9	"	"	"
C.S.A.H. No. 23 South County Line to I-35W.....	9	"	"	"
C.S.A.H. No. 23 I-35W to TH 97.....	10	"	"	"
C.S.A.H. No. 24 West County Line to CR No. 66.....	7	"	"	"
C.S.A.H. No. 24 CR No. 66 to TH 47.....	9	"	"	"
C.S.A.H. No. 24 TH 47 to CSAH No. 28.....	9	"	"	"
C.S.A.H. No. 24 CSAH No. 28 to CSAH No. 9.....	9	"	"	"
C.S.A.H. No. 24 CSAH No. 9 to North County Line.....	7	"	"	"
C.S.A.H. No. 26.....	7	"	"	"
C.R. No. 27.....	9	"	"	"
C.S.A.H. No. 28.....	7	"	"	"
C.S.A.H. No. 30.....	9	"	"	"
C.S.A.H. No. 31.....	9	"	"	"
C.S.A.H. No. 32.....	9	"	"	"
C.S.A.H. No. 34 CSAH No. 49 to CSAH No. 21.....	9	"	"	"
C.S.A.H. No. 34 CSAH No. 21 to CSAH No. 54.....	7	"	"	"
C.S.A.H. No. 35.....	9	"	"	"
C.S.A.H. No. 36.....	7	"	"	"
C.S.A.H. No. 49 CSAH No. 23 to South County Line.....	9	"	"	"
C.R. No. 49 CSAH No. 17 to CSAH No. 23.....	9	"	"	"
C.S.A.H. No. 51.....	9	"	"	"
C.S.A.H. No. 52 CSAH No. 17 to I-35W.....	9	"	"	"
C.S.A.H. No. 52 I-35W to C.S.A.H. 116.....	10	"	"	"
C.R. No. 52 CSAH No. 116 to CR No. 61.....	7	"	"	"
C.R. No. 53 CR No. 49 to CSAH No. 12 (109th Ave NE).....	9	"	"	"
C.R. No. 53 CSAH No. 12 (Apollo Dr) to CSAH No. 14.....	5	"	"	"
C.S.A.H. No. 54.....	9	"	"	"
C.R. No. 56.....	9	"	"	"
C.S.A.H. No. 57 TH 10 to CSAH No. 116.....	10	"	"	"
C.R. No. 57 CSAH No. 116 to CSAH No. 5.....	9	"	"	"
C.R. No. 58 CSAH No. 7 to CSAH No. 78.....	7	"	"	"
C.R. No. 58 CSAH No. 78 to CSAH No. 18.....	5	"	"	"
C.R. No. 59.....	7	"	"	"
C.R. No. 60 CSAH No. 18/CR No. 18 to TH 65.....	9	"	"	"
C.R. No. 60 TH 65 to CSAH No. 17.....	9	"	"	"
C.R. No. 61 CR No. 52 to CR No. 60.....	7	"	"	"
C.S.A.H. No. 62 CSAH No. 23 to CSAH No. 18.....	9	"	"	"
C.R. No. 62 CSAH No. 18 to East County Line.....	7	"	"	"
C.R. No. 63 CSAH No. 5 to TH 47.....	7	"	"	"
C.R. No. 64.....	9	"	"	"
C.R. No. 65 West County Line to CSAH No. 22.....	7	"	"	"
C.R. No. 65 CSAH No. 22 to CSAH No. 5.....	9	"	"	"
C.R. No. 66.....	9	"	"	"
C.R. No. 68.....	7	"	"	"
C.R. No. 70.....	7	"	"	"
C.R. No. 71.....	7	"	"	"
C.R. No. 72.....	7	"	"	"
C.R. No. 73.....	7	"	"	"
C.R. No. 74 CSAH No. 13 to TH 65.....	9	"	"	"
C.R. No. 74 TH 65 to CSAH No. 22.....	7	"	"	"
C.R. No. 75.....	7	"	"	"
C.R. No. 76.....	7	"	"	"
C.R. No. 77.....	7	"	"	"
C.S.A.H. No. 78 CSAH No. 1 to CSAH No. 14.....	9	"	"	"
C.S.A.H. No. 78 CSAH No. 14 to CSAH No. 116.....	10	"	"	"
C.S.A.H. No. 78 CSAH No. 116 to CR No. 58.....	9	"	"	"
C.S.A.H. No. 78 CR No. 58 to CSAH No. 22.....	9	"	"	"
C.R. No. 82.....	7	"	"	"
C.S.A.H. No. 83 TH 10 to CSAH No. 22.....	9	"	"	"
C.R. No. 84 CSAH No. 14 to ½ mile south.....	9	"	"	"
C.R. No. 84½ mile south CSAH No. 14 to ½ mile north South County Line.....	7	"	"	"
C.R. No. 84½ mile north of South County Line to South County Line....	9	"	"	"

C.R. No. 85	9	"	"	"
C.R. No. 86	7	"	"	"
C.R. No. 89	7	"	"	"
C.R. No. 102	9	"	"	"
C.R. No. 103	7	"	"	"
C.R. No. 104	9	"	"	"
C.R. No. 106	9	"	"	"
C.R. No. 108	9	"	"	"
C.S.A.H. No. 116 CSAH No. 83 to CSAH/CR No. 57	9	"	"	"
C.S.A.H. No. 116 CSAH/CR No. 57 to CSAH No. 78.....	10	"	"	"
C.S.A.H. No. 116 CSAH No. 78 to TH 65.....	9	"	"	"
C.S.A.H. No. 116 TH 65 to CSAH No. 52.....	10	"	"	"
C.S.A.H. No. 116 CSAH No. 52 to CSAH No. 17	9	"	"	"
C.S.A.H. No. 131	9	"	"	"
C.R. No. 132	9	"	"	"
C.R. No. 140	7	"	"	"
C.R. No. 158	7	"	"	"
C.R. No. 163	9	"	"	"

NOTE: CSAH - Indicates County State Aid Highway
 CR - Indicates County Road
 TH - Indicates Trunk Highway

Motion carried. Resolution declared adopted.

2. Commissioner Reinert offered the following resolution and moved its adoption:

RESOLUTION #2021-27

**RESOLUTION OF SUPPORT AND SPONSORSHIP
FOR LINWOOD TOWNSHIP'S
LOCAL ROAD IMPROVEMENT PROGRAM (LRIP) GRANT APPLICATION
FOR THE MARTIN LAKE ROAD IMPROVEMENT PROJECT**

WHEREAS, Local Road Improvement Program (LRIP) funds are available for local agency projects meeting Routes of Regional Significance or rural Road Safety criteria; and,

WHEREAS, non-state aid cities and townships must have a county sponsor to apply for LRIP funding; and,

WHEREAS, Linwood Township has requested that Anoka County sponsor its application for the Martin Lake Road Improvement Project; and,

WHEREAS, Linwood Township understands that it will be responsible for all costs above and beyond the awarded LRIP funding, including but not limited to, engineering costs, right-of-way acquisition costs, and construction costs; and,

WHEREAS, Linwood Township will maintain Martin Lake Road for the lifetime of the improvements:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby sponsor Linwood Township's LRIP Grant Application for the Martin Lake Road Improvement Project.

Motion carried. Resolution declared adopted.

3. Commissioner Look offered the following resolution and moved its adoption:

RESOLUTION #2021-28

**RESOLUTION OF SUPPORT AND SPONSORSHIP
FOR THE CITY OF NOWTHEN'S
LOCAL ROAD IMPROVEMENT PROGRAM (LRIP) GRANT APPLICATION
FOR THE 185TH AVENUE NW AND JASPER STREET NW
ROAD IMPROVEMENT PROJECT**

WHEREAS, Local Road Improvement Program (LRIP) funds are available for local agency projects meeting Routes of Regional Significance or rural Road Safety criteria; and,

WHEREAS, non-state aid cities and townships must have a county sponsor to apply for LRIP funding; and,

WHEREAS, the City of Nowthen has requested that Anoka County sponsor its application for the 185TH Avenue NW and Jasper Street NW Road Improvement Project; and,

WHEREAS, the City of Nowthen understands that it will be responsible for all costs above and beyond the awarded LRIP funding including but not limited to, engineering costs, right-of-way acquisition costs, and construction costs; and,

WHEREAS, the City of Nowthen will maintain 185TH Avenue NW and Jasper Street NW for the lifetime of the improvements:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby sponsor the City of Nowthen's LRIP Grant Application for the reconstruction of 185TH Avenue NW and Jasper Street NW.

Motion carried. Resolution declared adopted.

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Commissioner Reinert presented the Human Services Committee Chair report from the meeting of February 16, 2021, which also acts as the Local Social Services Agency and Health Board.

PUBLIC HEALTH AND ENVIRONMENTAL SERVICES

1. Commissioner Look made motion approving Contract #C0004813C, renewal with OTI, Inc., for management of Anoka County's yard waste/organics composting and tree waste processing sites at the Rice Creek compost site in Lino Lakes and the Bunker Hills compost site in Coon Rapids from March 1, 2021, through February 28, 2023, at existing rates, subject to review by the county attorney as to form and legality. (Contract is on file in the Human Services Department.) Commissioner Reinert seconded the motion. Upon roll call vote, motion carried.
2. Commissioner West made motion approving Contract #C0008428, application for and acceptance of Second Chance Act Addressing the Needs of Incarcerated Parents and Their Minor Children Program funding from the U.S. Department of Justice, Office of Justice Programs, and the Office of Juvenile Justice and Delinquency Prevention in an amount up to \$300,000 over three years, subject to review by the county attorney as to form and legality. (Contract is on file in the Human Services Department.) Commissioner Gamache seconded the motion. Upon roll call vote, motion carried.

JOB TRAINING CENTER

3. Commissioner Look made motion approving Contract #C0006609, National Health Emergency Grant acceptance to address the opioid crisis in an amount of \$360,000, with an initial funding passthrough of \$210,462 for State Fiscal Years 2021-2022, subject to review by the county attorney as to form and legality. (Contract is on file in the Human Services Department.) Commissioner West seconded the motion. Upon roll call vote, motion carried.
4. Commissioner Reinert offered the following resolution and moved its adoption:

RESOLUTION #2021-29

APPROVING ECONOMIC ASSISTANCE ACTIONS AND PAYMENTS

BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby approve and ratify the following client actions of the Anoka County Economic Assistance Department for January 2021: Medical Assistance and General Assistance medical payments in the amount of \$280,204.73 set forth in the Monthly Economic Assistance Actions and Payments Authorization document on file in Human Services Administration.

Upon roll call vote, motion carried. Resolution declared adopted.

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Commissioner Gamache presented the Information Technology report from the meeting of February 16, 2021.

1. Commissioner Gamache made motion approving Contract #C0008431 with Robert Half International, Inc., 800 Nicollet Mall, Suite 2700, Minneapolis, MN 55402, in the amount of \$120,000, with a change order of \$12,000, for a six-month professional services agreement related to the implementation of the County Attorney's Case Management system, subject to review by the county attorney as to form and legality. (Contract is on file in the Information Technology Department.) Commissioner Reinert seconded the motion. Upon roll call vote, motion carried.

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Commissioner Schulte presented the Public Safety Committee Vice Chair report.

Sheriff

1. Commissioner West made motion approving and executing Contract #C0008392, FY2020 DNA Capacity Enhancement for Backlog Reduction Program Grant with the Office of Justice Programs in the amount of \$106,783, for a term October 1, 2020, to September 30, 2022, subject to review by the county attorney as to form and legality. (Contract is on file in the Sheriff's Office.) Commissioner Gamache seconded the motion. Upon roll call vote, motion carried.
2. Commissioner Look offered the following resolution and moved its adoption:

RESOLUTION #2021-30

**ACCEPTING DEDICATED DONATION
FROM FEDERAL PREMIUM AMMUNITION**

WHEREAS, the Anoka County Sheriff's Office received the following donation from Federal Premium Ammunition to assist peace officers with scenario-based training:

- 283 cases of 9mm blanks
- 437 cases of 556 simunitions
- 69 cases of 9mm simunitions
- Box of simunition rifle bolts to convert live rifles into simulation firing rifles

;and,

WHEREAS, Minnesota Statute § 465.03 requires a county to accept the donation by resolution expressed in terms prescribed by the donor in full; and,

WHEREAS, acceptance of the gift is in accordance with the donor's terms and in the best interest of the County of Anoka:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, accepts the above-described gift from Federal Premium Ammunition and extends its grateful appreciation.

Upon roll call vote, motion carried. Resolution declared adopted.

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Committee appointments:

1. Commissioner Gamache made motion reappointing Jerry Pederson to the Anoka County Community Action Program (ACCAP), representing the public sector, for a three-year term expiring March 2024. Commissioner Reinert seconded the motion. Commissioners Look, Schulte, Meisner, Gamache, and Reinert voted "yes." Commissioner West abstained.
2. Commissioner Gamache made motion appointing Belinda Lawrence to the Library Board for a term expiring December 31, 2021, representing District #5, as recommended by Commissioner Gamache due to the resignation of Janice Martineau-Dunlop. Commissioner West seconded the motion. Motion carried.
3. Chair Schulte presented, for informational purposes, his private sector appointment of Debby Boyd, The John Roberts Company, to the Anoka County Workforce Development Board, replacing Michael Thews, for a term expiring June 30, 2023.

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The county board meeting was adjourned at 11:08 a.m.

ATTEST:

**COUNTY BOARD OF COMMISSIONERS
ANOKA COUNTY, MINNESOTA**

By: _____
Rhonda Sivarajah
County Administrator

By: _____
Scott Schulte, its Chair

Motion carried means all commissioners in attendance voted affirmatively unless otherwise noted.