

The Anoka County Board of Commissioners held a regularly scheduled board meeting in Room #705 of the Anoka County Government Center. All members of the board were present. However, due to the Governor's Emergency Executive Order 20-33 relating to COVID-19, and a determination by the board chair that public attendance was not feasible due to the health pandemic, there were no members of the public in the board room where this meeting was held. Notice of this meeting included that monitoring of this meeting by the public could be done through streaming over the internet or by telephone. Public monitoring in this manner was done pursuant to Minn. Stat. § 13D.021.

ANOKA COUNTY BOARD MEETING

MINUTES

Government Center
Anoka, Minnesota

April 28, 2020

Chair Schulte called the meeting to order at 9:30 a.m. and called for participation in reciting the Pledge of Allegiance.

Present:	District #1	Matt Look
	District #2	Julie Braastad
	District #3	Robyn West
	District #4	Mandy Meisner
	District #5	Mike Gamache
	District #6	Jeff Reinert
	District #7	Scott Schulte

Others Present: Rhonda Sivarajah, County Administrator; Tony Palumbo, County Attorney; Sheriff James Stuart; and staff

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Commissioner West made motion accepting the regular claims paid over \$500 for the period ending April 10, 2020, and purchase-card claims paid for the period ending April 10, 2020. (Claims are on file in the County Administration Office.) Commissioner Braastad seconded the motion. Upon roll call vote, motion carried unanimously.

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Commissioner Look made motion approving the minutes from the April 14, 2020, Anoka County board meeting. Commissioner Gamache seconded the motion. Motion carried unanimously.

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Sheriff James Stuart presented information relating to Peace Officer Week.

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Commissioners Braastad, West, Meisner, Gamache, Reinert, Schulte, and Look offered the following resolution and moved its adoption:

RESOLUTION #2020-52

**RECOGNIZING PEACE OFFICER WEEK
IN ANOKA COUNTY**

WHEREAS, the Congress and President of the United States have designated May 15 as National Peace Officers Memorial Day, and the week in which it falls as National Peace Officer Week; and,

WHEREAS, peace officers are our guardians of life and property, defenders of the individual's right to be free, warriors in the war against crime, and dedicated to the preservation of life, liberty, and the pursuit of happiness; and,

WHEREAS, it is important that all citizens know and understand the problems, duties, and responsibilities of their law enforcement agencies and that members recognize their duty to serve the people by safeguarding life and property, protecting them against violence or disorder, and protecting the innocent against deception and the weak against oppression or intimidation:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners does hereby recognize the week of May 10, 2020, through May 16, 2020, to be Peace Officer Week in Anoka County.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners calls upon all citizens in this community to honor and show their sincere appreciation for law enforcement officers in this county by deed, remarks, and attitude, and to make every effort to express their thanks to the men and women who make it possible for us to leave our homes knowing we are protected by men and women willing to sacrifice their lives to guard our loved ones, property, and government against all who violate the law.

Motion carried unanimously. Resolution declared adopted.

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Sheriff James Stuart and Community Corrections Director Dylan Warkentin presented information relating to correctional officers and employees.

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Commissioner Schulte offered the following resolution and moved its adoption:

RESOLUTION #2020-53

**RECOGNIZING DETENTION DEPUTIES, CORRECTIONAL OFFICERS, AND
CORRECTIONAL EMPLOYEES IN ANOKA COUNTY**

WHEREAS, the week of May 3, 2020, through May 9, 2020, has been designated as National Correctional Officers Week; and,

WHEREAS, this week is devoted to increasing the public awareness of the excellent job performance by the Anoka County Detention Deputies, Correctional Officers, and staff, and,

WHEREAS, the Anoka County Board of Commissioners is honored to have a group of men and women who are trained professionals and who serve in the County’s Jail and Correctional Facilities; and,

WHEREAS, these professionals serve valiantly to provide humane conditions of confinement while ensuring public safety, maintaining facility security, and contributing to offender rehabilitation; and,

WHEREAS, these Detention Deputies, Correctional Officers, and staff provide essential services and exemplify the highest of professional standards by their commitment to protecting the public and the offenders:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners honors these dedicated professionals who supervise inmates at the Anoka County Jail and Community Corrections Facilities and provide special recognition to them during National Correctional Officers Week.

Motion carried unanimously. Resolution declared adopted.

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Commissioner Schulte presented the Transportation Committee Chair report.

Highway

1. Commissioner Braastad made motion awarding Contract #C0007892, in the amount of \$7,469,999.71, to North Valley, Inc., the certified low bidder for Project CP 20-01-00, the County-Wide Overlay Program in the cities of Andover, Anoka, Coon Rapids, Ham Lake, St. Francis and Nowthen, and the township of Linwood, subject to review by the county attorney as to form and legality. (Contract is on file in the Transportation Department.) Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.
2. Commissioner Look made motion approving Contract #C0007902, Agreement with Bolton & Menk, Inc. for consultant design services for Project 002-656-001, the construction of a new interchange at

US Hwy 10/169 and CSAH 56 (Ramsey Boulevard) and a grade-separated crossing at the adjacent BNSF railroad; and authorizing the County Administrator to execute said agreement, subject to review by the county attorney as to form and legality. (Contract is on file in the Transportation Department.) Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.

3. Commissioner Look made motion authorizing the County Engineer to negotiate Joint Powers Agreement #C0007919 with the City of Ramsey for Project CP 20-17-116, to perform a corridor study on CSAH 116 (Bunker Lake Boulevard) between CSAH 83 (Armstrong Boulevard) and CSAH 57 (Sunfish Lake Boulevard), subject to review by the county attorney as to form and legality. (Contract is on file in the Transportation Department.) Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.

Transit

4. Commissioner Meisner made motion approving entering into Agreement #C0007901 with WSB & Associates, to conduct a Transit Needs Study, subject to review by the county attorney as to form and legality. (Contract is on file in the Transportation Department.) Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.
5. Commissioner Gamache made motion approving Amendment No. 2 to Contract #C0004292, an Agreement between Anoka County and First Transit Inc., for operation of Regular Route Transit, subject to review by the county attorney as to form and legality. (Contract is on file in the Transportation Department.) Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.

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Commissioner Look presented the Finance and Capital Improvements Committee report from the meeting of April 21, 2020.

1. Commissioner Braastad made motion approving the following master contracts for HVAC PM Program, HVAC Repairs/Maintenance, and HVAC Automation Controls for three-year terms, with the option to renew the contracts for two additional one-year terms, for a possible total of five years, subject to review by the county attorney as to form and legality (Contracts are on file in the Finance Department.):
 - A. HVAC PM Program - Contract #C0007871 with Corval Constructors, Inc., 1633 Eustis Street, St. Paul, MN 55108
 - B. HVAC Repairs/Maintenance - Contract #C0007873 with Corval Constructors, Inc., 1633 Eustis Street, St. Paul, MN 55108
 - C. HVAC Automation Controls - Contract #C0007872 with Egan, 7625 Boone Ave. North, Brooklyn Park, MN 55428

Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.

2. Commissioner Gamache made motion approving the following master contracts for plumber services for three-year terms, with the option to renew the contracts for two additional one-year terms, for a possible total of five years, subject to review by the county attorney as to form and legality (Contracts are on file in the Finance Department.):
 - A. Contract #C0007869 with Corval Constructors, Inc., 1633 Eustis Street, St. Paul, MN 55108
 - B. Contract #C0007870 with Egan, 7625 Boone Ave North, Brooklyn Park, MN 55428

Commissioner Reinert seconded the motion. Upon roll call vote, motion carried unanimously.

3. Commissioner Schulte made motion approving Contract #C0007326 with Cool Air Mechanical, 1544 134th Ave NE, Ham Lake, MN 55304, for installation of Cottage 10 hot water boilers for \$128,400 (other project expense to include \$20,000 contingency), subject to review by the county attorney as to form and legality. (Contract is on file in the Finance Department.) Commissioner Braastad seconded the motion. Upon roll call vote, motion carried unanimously.
4. Commissioner Meisner made motion approving Contract #C0007867 with RJ Marco Construction, 75 West Viking Drive, #104, Little Canada, MN 55717, for construction costs relating to the integration of the Elections Department into Property Records & Taxation, for an amount not to exceed \$190,659, subject to review by the county attorney as to form and legality. (Contract is on file in the Finance Department.) Commissioner Gamache seconded the motion. Upon roll call vote, motion carried unanimously.

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The following came forward on an additional agenda:

Commissioner Look presented the Finance and Capital Improvements Committee Chair report.

1. Commissioner Braastad made motion approving Contract #C0003144B, a second extension of the Labor Only Service Plan on the Anoka County Jail Security Services project for a period of up to three months, pending the final negotiations on a new master contract #C0007303 with the same vendor, Stanley Convergent Security Solutions Inc., for replacement and additional services, subject to review by the county attorney as to form and legality. (Contract is on file in the Finance Department.) Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.

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Commissioner Braastad presented the Human Services Committee Chair report.

Economic Assistance

1. Commissioner Braastad offered the following resolution and moved its adoption:

RESOLUTION #2020-54

APPROVING ECONOMIC ASSISTANCE ACTIONS AND PAYMENTS

BE IT RESOLVED that the Anoka County Board of Commissioners does hereby approve and ratify the following client actions of the Anoka County Economic Assistance Department for March 2020: Medical Assistance and General Assistance medical payments in the amount of \$303,503.05 set forth in the Monthly Economic Assistance Actions and Payments Authorization document on file in Human Services Administration.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

Social Services

2. Commissioner Gamache made motion approving Contract #C0007900, Minnesota Department of Human Services, Office of Economic Opportunity, Grant Agreement for COVID-19 Emergency Response Funds in the amount of \$272,950 (based on a 30-day period) to respond to the COVID-19 impacts on those experiencing homelessness, subject to review by the county attorney as to form and legality. (Contract is on file in the Human Services Department.) Commissioner Meisner seconded the motion. Upon roll call vote, Commissioners Reinert, Schulte, Look, Braastad, West, and Meisner voted “yes.” Commissioner Gamache abstained.

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Commissioner Braastad presented the Intergovernmental and Community Relations Committee Chair report.

1. Commissioner Braastad made motion approving the following agreements, subject to review by the county attorney as to form and legality (Contracts are on file in the Medical Examiner’s Office.):
 - A. Contract #C0007876, renewal with D.C. Livery of Duluth for a term of January 1, 2021, through December 31, 2021, with one automatic 1-year renewal.
 - B. Contract #C0005931, renewal with SGI Inc. (Avalon) for an annual amount of \$102,300, and a term of January 1, 2021, through December 31, 2021, with two automatic 1-year renewals.
 - C. Contract #C0004311B, renewal to provide autopsy services for Burnett County, WI, providing annual revenue of \$42,000, beginning January 1, 2021, with automatic renewals through 2024.

Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.

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Commissioner Braastad presented the Public Safety Committee Chair report.

Sheriff

1. Commissioner Braastad offered the following resolution and moved its adoption:

RESOLUTION #2020-55

**AUORIZATION OF SIGNATORY FOR THE
STATE OF MINNESOTA JOINT POWERS AGREEMENT
WITH THE COUNTY OF ANOKA ON BEHALF OF ITS SHERIFF
REGARDING THE MINNESOTA INTERNET CRIMES
AGAINST CHILDREN TASK FORCE (ICAC)
(CONTRACT #C0007850)**

WHEREAS, the County of Anoka on behalf of its Sheriff desires to enter into Joint Powers Agreement with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension to utilize applicable state and federal laws to investigate and prosecute crimes committed against children and the criminal exploitation on children that is committed and/or facilitated by or through the use of computers:

NOW, THEREFORE, BE IT RESOLVED by the Anoka County Board of Commissioners as follows:

1. That the State of Minnesota Joint Powers Agreement by and between the State of Minnesota acting through its Department of Public Safety, Bureau of Criminal Apprehension and the County of Anoka on behalf of its Sheriff are hereby approved. A copy of the Joint Powers Agreement is attached to this resolution and made a part of it.
2. That Commander Bryon Fuerst, or his successor, is designated the Authorized Representative for the Sheriff. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the County’s connection to the systems and tools offered by the State.
3. That Sheriff James Stuart, the Chair of the Anoka County Board of Commissioners, and the County Administrator are authorized to sign the State of Minnesota Joint Powers Agreement.

(Contract is on file in the Sheriff’s Office.)

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

2. Commissioner Reinert made motion approving Contract #C0007879, High Intensity Drug Trafficking Areas (HIDTA) Program Grant Agreement, with the Executive Office of the President, Office of National Drug Control Policy in the amount of \$145,960 with a term of January 1, 2020, through December 31, 2021, subject to review by the county attorney as to form and legality. (Contract is on file in the Sheriff’s Office.) Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.
3. Commissioner Braastad made motion approving Contract #C0007889, 2020 Sexual Assault Kit Initiative Project Grant Agreement, with the Minnesota Department of Public Safety, Office of Justice Programs, in the amount of \$219,020 with a term of February 1, 2020, through January 31, 2022, subject to review by the county attorney as to form and legality. (Contract is on file in the Sheriff’s Office.) Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.

Committee appointments:

1. Commissioner West made motion appointing Susan Carolan, representing District #3, to the Community Health Advisory Committee for a term expiring April 30, 2023. Commissioner Meisner seconded the motion. Motion carried unanimously.
2. Commissioner Braastad made motion appointing Kristin Peterson, representing Hospitals and Clinics, replacing Ben Robeck, to the Emergency Medical Services Council for a term ending December 31, 2021. Commissioner Gamache seconded the motion. Motion carried unanimously.

Chair Schulte stated that the county board would recess their meeting and move to a closed meeting under Minnesota Statute Section 13D.05 subd. 3(b) for the purpose of discussion and legal counsel relating to the Bunker Beach renovation project, Informational Item #4 on the Finance and Capital Improvements Committee Report.

Commissioner Gamache made motion at 10:40 a.m. to recess the county board meeting until 11:05 a.m. Commissioner Meisner seconded the motion. Upon roll call vote, motion carried unanimously.

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The county board meeting was recessed at 10:40 a.m.

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Chair Schulte reconvened the county board meeting at 11:05 a.m. Chair Schulte stated that the county board would move to a closed meeting under Minnesota Statute Section 13D.05 subd. 3(b) based on attorney client privilege to discuss potential litigation relating to the Bunker Beach renovation project, Informational Item #4 on the Finance and Capital Improvements Committee Report.

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Commissioner Gamache made motion to close the meeting from public access. Commissioner Meisner seconded the motion. Motion carried unanimously.

Thereafter, the board met with its legal advisors concerning potential litigation relating to the Bunker Beach renovation project, Informational Item #4 on the Finance and Capital Improvements Committee Report.

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The board re-opened the meeting to public access at 12:25 pm. Chair Schulte indicated the board discussed matters covered by the attorney client privilege during the closed portion of the meeting, but no votes were taken during the closed portion.

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The county board meeting was adjourned at 12:26 p.m.

**COUNTY BOARD OF COMMISSIONERS
ANOKA COUNTY, MINNESOTA**

ATTEST:

By: _____
Rhonda Sivarajah
County Administrator

By: _____
Scott Schulte, its Chair

Motion carried means all commissioners in attendance voted affirmatively unless otherwise noted.