

ANOKA COUNTY BOARD MEETING

MINUTES

Government Center
Anoka, Minnesota

August 10, 2021

Chair Schulte called the meeting to order at 9:30 a.m. and called for participation in reciting the Pledge of Allegiance.

Present:	District #1	Matt Look
	District #2	Julie Braastad
	District #3	Robyn West
	District #5	Mike Gamache
	District #6	Jeff Reinert
	District #7	Scott Schulte

Absent:	District #4	Mandy Meisner
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Others Present: Rhonda Sivarajah, County Administrator; Tony Palumbo, County Attorney; and staff

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Commissioner Braastad made motion granting reductions of valuation and/or abatements of taxes, special assessments, costs, penalties and/or interest as requested and approved by the county assessor, county auditor and/or county treasurer. (A full text of persons receiving tax abatements is on file and available for public inspection in the County Administration Office.) Commissioner West seconded the motion. Upon roll call vote, motion carried.

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Commissioner West made motion accepting the regular claims paid over \$500 for the periods ending July 16, 2021, and July 30, 2021, and purchase-card claims paid for the periods ending July 16, 2021 and July 30, 2021. (Claims are on file in the County Administration Office.) Commissioner Reinert seconded the motion. Upon roll call vote, motion carried.

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Commissioner Braastad made motion approving the minutes from the July 27, 2021, Anoka County board meeting. Commissioner Reinert seconded the motion. Motion carried.

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Commissioner West presented the Management Committee report from the meeting of July 27, 2021. All items were of an informational nature and required no board action.

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Commissioner Schulte presented the Transportation Committee report from the meeting of August 2, 2021.

Highway

1. Commissioner Braastad made motion approving Contract #C0008365, Joint Powers Agreement with the City of Ham Lake for Project CP 20-20-60, the addition of right turn lanes on CR 60 (Constance Boulevard) at Tippecanoe Street in the city of Ham Lake; and authorizing the county administrator to execute said agreement, subject to review by the county attorney as to form and legality. (Contract is on file in the Highway Department.) Commissioner Gamache seconded the motion. Upon roll call vote, motion carried.
2. Commissioner Look made motion approving entering into Contract #C0008639, Joint Powers Agreement with the City of Ramsey for Project 002-716-021, the reconditioning of CSAH 116 (Bunker Lake Boulevard) from CSAH 83 (Armstrong Boulevard) to CSAH 57 (Sunfish Lake Boulevard), in the city of Ramsey; and authorizing the county administrator to execute said agreement, subject to

review by the county attorney as to form and legality. (Contract is on file in the Highway Department.) Commissioner Gamache seconded the motion. Upon roll call vote, motion carried.

- 3. Commissioner Reinert made motion approving Contract #C0008713, professional services contract with WSB Engineering, for the design, permitting, and environmental documentation services for Project No. SP 002-649-003, intersection improvements at CSAH 49 (Hodgson Road) and CSAH 32 (County Road J) in the cities of Lino Lakes and Shoreview; and authorizing the chair of the county board and the county administrator to execute said agreement, subject to review by the county attorney as to form and legality. (Contract is on file in the Highway Department.) Commissioner West seconded the motion. Upon roll call vote, motion carried.
- 4. Commissioner Look made motion approving entering into Contract #C0008131, Local Road Improvement Program (LRIP) Agreement Amendment No. 1 for Project SAP 002-656-001, the design services for the CSAH 56 (Ramsey Boulevard) and US Highway 10 interchange project in the city of Ramsey; and authorizing the county administrator to execute said agreement, subject to review by the county attorney as to form and legality. (Contract is on file in the Highway Department.) Commissioner Gamache seconded the motion. Upon roll call vote, motion carried.

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Commissioner Look presented the Finance and Capital Improvements Committee chair report.

- 1. Commissioner Gamache made motion approving an amendment to Contract #C0006567 with OpenGov Inc, PO Box 41340, San Jose, CA 95160, to add a module for American Rescue Plan Act (ARPA) reporting in the amount of \$12,775 for the remaining five months in 2021 (\$10,375 pro-rated subscription plus a \$2,400 one-time deployment fee) followed with three \$24,900 annual subscriptions with the cost of this amendment for the period August 1, 2021, through December 31, 2024, totaling \$87,475, subject to review by the county attorney as to form and legality. (Amendment is on file in the Finance Department.) Commissioner Look seconded the motion. Upon roll call vote, motion carried.

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Commissioner Braastad presented the Intergovernmental and Community Relations Committee report from the meeting of August 5, 2021.

- 1. Commissioner Braastad offered the following resolution and moved its adoption:

RESOLUTION #2021-89

**RESOLUTION ACCEPTING DEDICATED GIFTS
FOR ANOKA COUNTY VETERAN SERVICES**

WHEREAS, various organizations in and around the County of Anoka have provided donations to the Anoka County Veteran Services; and,

WHEREAS, the following organizations have donated the specified sum to the Anoka County Veteran Services as follows:

Ham Lake Chamber of Commerce	\$2,000
Ham Lake Lanes	\$1,500
Jayne and Craig Walker	\$1,500
Coon Rapids American Legion Auxiliary	\$50

;and,

WHEREAS, Minnesota Statute § 465.03 requires a county to accept the gift by resolution expressed in terms prescribed by the donor in full; and,

WHEREAS, acceptance of the funds in accordance with the donor’s terms is in the best interest of the County of Anoka:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby accept the above-described gifts from said organizations in accordance with the terms set forth herein.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners wishes to extend its grateful appreciation to the Ham Lake Chamber of Commerce, Ham Lake Lanes, Jayne and Craig Walker, and the Coon Rapids American Legion Auxiliary.

Upon roll call vote, motion carried. Resolution declared adopted.

2. Commissioner West made motion renewing the following contracts for autopsy services, extending the following contracts to December 31, 2023, at which time the contracts will automatically renew for one additional 2-year period, subject to review by the county attorney as to form and legality. (Contracts are on file in the Medical Examiner's Office.)
 - A. Pine County - Contract #C0004305B
 - B. Chisago County - Contract #C0004970A
 - C. St. Louis County - Contract #C00004373A

Commissioner Reinert seconded the motion. Upon roll call vote, motion carried.

3. Commissioner Braastad made motion approving Contract #C0008685 with the University of Maryland Brain and Tissue Bank allowing the Medical Examiner's office to provide brain removal services for the university with a term of one-year, with automatic renewals of one-year terms up to seven years, subject to review by the county attorney as to form and legality. (Contract is on file in the Medical Examiner's Office.) Commissioner West seconded the motion. Upon roll call vote, motion carried.
4. Commissioner Gamache made motion approving Contract #C0008654 with Dave Johnson and Faegre Drinker, LLP, for lobbyist and legal services in an amount of \$3,825 per month effective September 1, 2021, through August 31, 2023, at which time one additional two-year term may be agreed upon, subject to review by the county attorney as to form and legality. (Contract is on file in the Community and Governmental Relations Department.) Commissioner Reinert seconded the motion. Upon roll call vote, motion carried.
5. Commissioner Braastad made motion approving Contract #C0008653 with Ward Einess Strategies, LLC, for lobbyist and legal services in an amount of \$4,166.67 per month effective September 1, 2021, through August 31, 2023, at which time one additional two-year term may be agreed upon, subject to review by the county attorney as to form and legality. (Contract is on file in the Community and Governmental Relations Department.) Commissioner West seconded the motion. Upon roll call vote, motion carried.

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Commissioner Gamache presented the Parks Committee report from the meeting of August 3, 2021.

1. Commissioner Gamache offered the following resolution and moved its adoption:

RESOLUTION #2021-90

**RESOLUTION AUTHORIZING PROJECTS AND GRANT AGREEMENTS
FROM THE METROPOLITAN COUNCIL'S EQUITY GRANT PROGRAM**

WHEREAS, the Metropolitan Council provides regional park bonds and park interest earnings financial support to Regional Park Implementing Agencies for capital and non-capital projects that will strengthen equitable usage of regional parks and trails; and,

WHEREAS, said funding is provided through an Equity Grant Program, for which Regional Park Implementing Agencies may apply; and,

WHEREAS, the Met Council requires each jurisdiction's governing board give authorization for funding agreements related to selected funding applications; and,

WHEREAS, Anoka County is to receive Equity Grant funds and has identified several eligible projects from the county's appropriation as follows:

- \$20,000 for Partnerships in Translation (Contract #C0008689)
- \$34,000 for a Learn to Ride Bike Program in partnership with Washington County (Contract #C0008690)
- \$52,500 for an Inspiring Youth through Augmented Reality Trail Program (Contract #C0008691)

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners, by and through its Board of Commissioners, hereby approves the above projects and authorizes implementation of the projects upon receipt of fully executed grant agreements from the Metropolitan Council.

BE IT FURTHER RESOLVED that the county administrator, the Parks director, and/or their designees are authorized on behalf of the county any time hereafter and without further action by or authority from the Anoka County Board of Commissioners to execute and deliver on behalf of the county, all grant agreements, permits, declarations, and other legal or contractual documents necessary to secure funding for the above-listed projects.

BE IT FINALLY RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby adopts this resolution, a copy of which is on file in the office of the Anoka County administrator, and directs that a copy of this resolution be forwarded to the Metropolitan Council and Anoka County Parks Department.

Upon roll call vote, motion carried.

2. Commissioner Reinert made motion approving the following Parks and Trails Funding Agreements, subject to review by the county attorney as to form and legality. (Contracts are on file in the Parks Department.)
 - A. Contract #C0008693, \$325,000 for the Bunker Hills Activities Center Roof Replacement and Drainage Improvements.
 - B. Contract #C0008697, \$1,345,539 for Rice Creek Chain of Lakes Park Reserve park entrance road, boat launch, beach area improvements.
 - C. Contract #C0008698, \$125,000 for Natural Resource Management.

Commissioner Braastad seconded the motion. Upon roll call vote, motion carried. Resolution declared adopted.

3. Commissioner Reinert made motion awarding Contract# C0008700 for the design and engineering of the Rice Creek North Regional Trail Expansion Project to TKDA of Saint Paul, MN in the amount of \$188,279, subject to review by the county attorney as to form and legality. (Contract is on file in the Parks Department.) Commissioner West seconded the motion. Upon roll call vote, motion carried.

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Commissioner Braastad presented the Public Safety Committee chair report.

Sheriff

1. Commissioner Braastad offered the following resolution and moved its adoption:

RESOLUTION #2021-91

**ACCEPTING DEDICATED DONATION
FROM KOTTKES' BUS SERVICE INC**

WHEREAS, Kottkes' Bus Service, Inc., has offered to donate to the County of Anoka, on behalf of the Sheriff's Office, a 2006 Corporation Bus to be used for transportation of personnel for law enforcement purposes. The estimated value of the donation is approximately \$3,000; and,

WHEREAS, Minnesota Statute § 465.03 requires a county to accept the donation by resolution expressed in terms prescribed by the donor in full; and,

WHEREAS, acceptance of the gift is in accordance with the donor's terms and in the best interest of the County of Anoka:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby accept the above-described gift from Kottkes' Bus Service, Inc., and extends its grateful appreciation.

Upon roll call vote, motion carried. Resolution declared adopted.

2. Commissioner West made motion approving and executing Contract #C0008711, Sexual Assault Kit Initiative Project 2021 Grant Agreement, with the Minnesota Department of Public Safety, Office of Justice Programs in the amount of \$160,982 with a term of July 1, 2021, through September 30, 2023, subject to review by the county attorney as to form and legality. (Contract is on file in the Sheriff's Office.) Commissioner Reinert seconded the motion. Upon roll call vote, motion carried.

Attorney's Office

3. Commissioner Braastad offered the following resolution and moved its adoption:

RESOLUTION #2021-92

**A RESOLUTION AUTHORIZING THE ACCEPTANCE OF A GRANT
FROM THE MINNESOTA DEPARTMENT OF PUBLIC SAFETY,
OFFICE OF JUSTICE PROGRAMS FOR THE
SEXUAL ASSAULT KIT INITIATIVE
(CONTRACT #C0008723)**

WHEREAS, the State of Minnesota is the recipient of three federal Sexual Assault Kit Initiative grants (Fiscal Years 2018, 2019, and 2020); and,

WHEREAS, the Anoka County Attorney's Office was selected as a subrecipient of FY2020 grant funds, alongside the Bureau of Criminal Apprehension, Anoka County Sheriff's Office, Alexandra House, and Minnesota Coalition Against Sexual Assault; and,

WHEREAS, the Anoka County Attorney's Office ("Grantee") has received notification of a grant award in the amount of \$272,780 to be used to support prosecution efforts and victim/witness services related to sexual assault kit testing over three years beginning March 1, 2021; and,

WHEREAS, in order to accept the grant funds, Anoka County must agree to conditions of the grant:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, does hereby enter into a Grant Agreement with the Department of Public Safety to fund work related to the Sexual Assault Kit Initiative (SAKI) program.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners and the Anoka County Administrator hereby authorize the Anoka County Attorney to execute the grant agreement on behalf of Anoka County.

(Contract is on file in the County Attorney's Office.)

Upon roll call vote, motion carried. Resolution declared adopted.

4. Commissioner Braastad offered the following resolution and moved its adoption:

RESOLUTION #2021-93

**RESOLUTION AUTHORIZING ACCEPTANCE OF
CRIME VICTIM PROSECUTORIAL SERVICES GRANT AGREEMENT
WITH THE MINNESOTA DEPARTMENT OF PUBLIC SAFETY,
OFFICE OF JUSTICE PROGRAMS
(CONTRACT #C0008724)**

WHEREAS, the Crime Victim Services Grants Unit of the Office of Justice Programs ("OJP"), a division of the Minnesota Department of Public Safety ("State"), has made available grant funding for general crime victim services; and,

WHEREAS, Victim/Witness Services of the Anoka County Attorney's Office ("Grantee") has received notification of a grant award in the amount of \$279,028 to be used to expand services for underserved populations, such as elderly and non-English speaking crime victims, for 24 months beginning Oct. 1, 2021; and,

WHEREAS, the Grantee intends to use the funding to support two Victim/Witness specialists, staff training, and emergency financial assistance for victims; and,

WHEREAS, the Grantee first received this grant funding from OJP in 2017 for crime victim services; and,

WHEREAS, to accept the grant funds, Anoka County must agree to conditions of the grant:

NOW, THEREFORE, BE IT RESOLVED that Anoka County, by and through its Board of Commissioners, is hereby authorized to enter into Grant Agreement Number A-CVS-2022-ANOKAAO-002 with Minnesota’s Office of Justice Programs.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners and the Anoka County Administrator hereby authorize the Anoka County Attorney to execute the grant agreement on behalf of Anoka County.

(Contract is on file in the County Attorney’s Office.)

Upon roll call vote, motion carried. Resolution declared adopted.

5. Commissioner Reinert made motion approving the following liquor license application, as reviewed by and consented to by the township, sheriff, and attorney:

A. Stacy Lions Club by Judith Kay Hanna - One-day, on sale, 3.2 malt liquor license (License #2021-01) - Township of Linwood - September 11, 2021.

Commissioner Braastad seconded the motion. Motion carried.

The county board meeting was adjourned at 9:59 a.m.

ATTEST:

**COUNTY BOARD OF COMMISSIONERS
ANOKA COUNTY, MINNESOTA**

By: _____
Rhonda Sivarajah
County Administrator

By: _____
Scott Schulte, its Chair

Motion carried means all commissioners in attendance voted affirmatively unless otherwise noted.