

ANOKA COUNTY LIBRARY  
707 COUNTY RD 10 NE  
BLAINE, MN 55434

## **LIBRARY BOARD MINUTES SEPTEMBER 2022**

The Anoka County Library Board met at the Northtown Meeting Room on September 26, 2022. Present were Board Members: Backlund, Fast, Kost, Lenz, Orpen and Commissioner West.

Absent: Greensweig, and Lawrence.

Also present: Colleen Haubner, Library Director; Jacquie Kramer, Assistant Library Director; Dee Guthman, Deputy County Administrator, Kathryn Timm, Assistant County Attorney; Rob Yount, Assistant County Attorney; Janet Kleckner, Library Manager Rum River branch; Erin Straszewski, Manager, Library Community Engagement; Sarah Hawkins, Manager, Library Collections; Judy Soule, Supervisor, Systems Administration; and Ronda Bliss, Administrative Assistant.

Meeting was called to order by Board President Orpen at 5:31 p.m. and a quorum was present.

### **ROLL CALL**

	Present	Absent
Backlund	x	
Fast	x	
Greensweig		x
Kost	x	
Lenz	x	
Lawrence		x
Orpen	x	

### **AGENDA**

On a motion by Kost, second by Backlund, the agenda was approved as presented.

### **OPEN FORUM**

There were no members of the public present for the open forum.

### **LIBRARY IMPACT STORY**

Kleckner provided the library impact story.

### **CONSENT AGENDA**

On a motion by Kost, second by Backlund the consent agenda was approved as presented.

- August 22, 2022, Library Board minutes were approved.
- Gifts of \$931.86 were accepted.
- Bills for the month of July totaling \$165,542.16 were paid.

### **ACTION ITEMS**

#### **PATRON USE OF PUBLIC SPACES POLICY (2022-008)**

On a motion by Fast, second by Lenz, the Patron Use of Public Spaces Policy, Action Item 2022-008, was unanimously approved as presented.

**RESERVING AND USING LIBRARY ROOMS POLICY (2022-009)**

On a motion by Kost, second by Backlund, Reserving and Using Library Rooms Policy, Action Item 2022-009 was unanimously approved with the following changes: Under Prohibited Activities bullet number four add “No” before solicitation and add fundraising after panhandling.

**FEE SCHEDULE POLICY (2022-010)**

On a motion by Backlund, second by Fast the Fee Schedule Policy was unanimously approved, upping the mobile hot spot replacement fee from \$50.00 to \$90.00 and the addition of loan periods for Book Club in a Bag at 6 weeks.

**INFORMATION ITEMS**

**RUM RIVER LIBRARY BRANCH REPORT** – Kleckner presented the Rum River Library branch report.

**CONFERENCE ROOM HEARING LOOP DEVICE** – Haubner demonstrated how the hearing devices, housed at Rum River and Northtown, work for our patrons.

**MLA CONFERENCE OCTOBER 27 & 28:** – Kramer reported that several staff will be presenting at the conference this year.

**FRIENDS BOOK SALE OCTOBER 15** - Straszewski encouraged all board members to attend the Friends Pop-up book sale at the Rum River Library. She also mentioned that Give to the Max day was coming in November.

**MELSA REPORT** – Haubner delivered the MELSA report.

**LIBRARY DIRECTOR’S REPORT**

Haubner presented the following in her report:

1. Wilder Research - the surveys are being sent out this week.
2. North Central remodel is underway and on schedule so far.
3. Upcoming Building Projects –
  - a. Johnsville – remodel and landscape including outdoor space. 2022-2023
  - b. Crooked Lake – remodel interior and landscape - 2023
  - c. Saint Francis – landscape - Spring 2023
  - d. Mississippi – landscape – Spring 2023
4. Financial report – Library budget is meeting expected targets

**PROPOSED FUTURE TOPICS**

There were no requests from the board.

Next meeting is the joint meeting with the commissioners October 24, 2022, at 5:30 p.m.

**ADJOURNMENT**

Upon a roll call vote the meeting was adjourned at 6:49 p.m.

Respectfully submitted,

Ronda Bliss

Administrative Assistant