

GREETER JUDGE DUTY CARD

RESPONSIBILITIES:

- Welcome and guide voters
- Confirm voter registration status
- Confirm voter is in correct precinct
- Manage flow of voters
- Observe activities outside polling place
 - Campaigning within 100 feet
 - Political buttons/clothing
 - Interfering with voters

TOOLS AND SUPPLIES:

- Greeter Book(s) containing:
 - Duty Card
 - Registered Voter List
 - Precinct Finder Instructions
 - Precinct Finder

INSTRUCTIONS:

1. Welcome voters as they arrive
2. Look up voter name and address on Greeter's List
 - If voter is listed in the Greeter's List
 - Voter is REGISTERED and can proceed to Poll Book Judge station
 - If voter is NOT listed in the Greeter's List
 - Determine if voter is in correct precinct using the Precinct Finder

PROCESS FOR VOTERS NOT APPEARING IN THE GREETER'S LIST:

3. Look up voter address on Precinct Finder
 - If the voter's address is listed in the Precinct Finder
 - Go to step 4 below
 - If the voter's address is NOT listed in the Precinct Finder
 - Voter must be redirected to correct polling location
 - Instruct voter to go to mnvotes.org to confirm location using poll place finder
 - Direct voter to the poll book judge to look up voter's correct precinct/polling place
 - Call Anoka County Elections if having trouble locating a voter's correct location
 - Verify correct location with another Election Judge
4. Confirm voter has authorized ID
 - Voter has authorized ID – Voter may register and vote today
 - Direct voter to Poll Book Judge
 - Voter does NOT have authorized IDs – Voter must be redirected
 - Voter must return with proper ID before allowed to vote