

# Tab Renewal - Drop Box/Mail/Phone Only

## Phone Requirements:

### Renewal by phone:

- You must be the registered owner and will need to supply:
  - Full Name
  - Address (**Must match address on record**)
    - If address is different, you will need to apply by drop box or mail
  - Current Plate Number of Vehicle
  - Last 4 of the VIN
  - DL/ID Number
  - Insurance information (company name, policy number, expiration date)
- We mail your tabs to you after processing

### Payment:

- Credit/Debit Card by Phone (Visa, Mastercard, Discover, American Express)
  - Card must be in registered owner's name
  - Need credit card number, expiration date, and CVV
  - Additional 2.49% charge is applied at time of sale

## Drop Box/Mail Requirements:

### If you have your renewal slip, you will need to:

- Put your insurance information on the renewal slip near the bottom
- Put the entire renewal slip in an envelope
- Amount due: Listed on renewal slip
- Place in a drop box or mail to the Coon Rapids License Center
- Your tabs will be processed in 1-3 days
- We will mail your tabs to you after processing

### If you do not have your renewal slip, you will need to:

- Fill out the Tab Renewal Form
- Put the completed Tab Renewal Form in an envelope
- Call our license centers at 763-324-2100 for your vehicle tab price
- Place in a drop box or mail to the Coon Rapids License Center
- Your tabs will be processed in 1-3 days

- We will mail your tabs to you after processing

Payment Options:

- Check
  - Make it out to Anoka County
  - Include your driver's license number and phone number on the check
- Money Order
  - Make it out to Anoka County
  - Include your driver's license number and phone number on the money order
- Credit/Debit Card by Phone (Visa, Mastercard, Discover, American Express)
  - **Leave call back phone number in envelope**
  - Card must be in registered owner's name
  - Need credit card number, expiration date, and CVV
  - Additional 2.49% charge is applied at time of sale

Drop Box Locations:

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|--|--|---|
| <b>Blaine License Center</b><br>10995 Club W Pkwy NE #700a<br>Blaine, MN 55449       | <b>Columbia Heights License Center</b><br><b>(Coming Soon)</b><br>3982 Central Ave NE<br>Columbia Heights MN 55421 | <b>Coon Rapids License Center</b><br>455 99th Ave NW Ste 100<br>Coon Rapids, MN 55433 |
| <b>Ham Lake License Center</b><br>17565 Central Ave NE Ste 330<br>Ham Lake, MN 55304 | <b>Ramsey City Hall</b><br>7550 Sunwood Drive NW<br>Ramsey, MN 55303   |   |
| <b>Non-License Center Drop Boxes:</b>  | <b>Anoka County Government Center</b><br>2100 3rd Ave<br>Anoka, MN 55303   | <b>Blaine Human Service Center</b><br>1201 89th Ave NE<br>Blaine, MN 55434            |