

Filing Fee \$175.00

ANOKA COUNTY HIGHWAY DEPARTMENT
RURAL RESIDENTIAL DRIVEWAY/ACCESS PERMIT

PERMIT NUMBER

THIS APPLICATION MUST BE ACCOMPANIED BY A SKETCH OR SITE PLAN

APPLICANT		PROPERTY OWNER	
ADDRESS		ADDRESS	
CITY/STATE/ZIP		CITY/STATE/ZIP	
PHONE	FAX	PHONE	FAX
ADDRESS OF WORK SITE		IN THE CITY/TOWNSHIP OF	

I, We, the undersigned, herewith accept the terms and conditions of the regulations as laid down by the County of Anoka and agree to fully comply therewith to the satisfaction of the Anoka County Highway Department. The County of Anoka, its officials and employees shall be held harmless, by the permittee, from any demands, claims, or suits arising out of the granting of this permit.

Date _____ Applicant's Signature _____

BELOW THIS LINE FOR HIGHWAY DEPARTMENT USE ONLY

LOCATION OF DRIVEWAY
 NORTH EAST CSAH NUMBER _____
 SOUTH WEST CR ON THE _____ (AKA) _____

SITE REVIEWS COMPLETED:
 YES NO PLATTED YES NO
 UNPLATTED LOT SPLIT
 RIGHT OF ACCESS/DEDICATION (if YES, County Board action required)

SITE REVIEW COMPLETED BY ACHD ? YES NO

SITE PLAN APPROVED BY CITY/TOWNSHIP ? YES NO

BUILDING PERMIT ISSUED ? YES NO

PROPOSED WIDTH OF DRIVEWAY (Min. = 10', Max. = 22', Recommended = 16') _____

TYPE OF SURFACE BITUMINOUS CONCRETE GRAVEL/SAND OTHER _____

IS CULVERT NEEDED ? YES NO LENGTH _____ DIAM. _____ APRONS _____ BANDS _____

CULVERT PURCHASED FROM ? ACHD OTHER _____
 MAILED SUPPORT PURCHASED FROM? ACHD OTHER _____

PAID ? YES NO CHECK NO _____
 DELIVERY DATE REQUESTED _____
 AMOUNT \$ _____

TOTAL DUE TO ACHD \$ _____

AUTHORIZATION OF PERMIT

In consideration of the applicant's agreement to comply in all respects with regulations of the ACHD covering such operations, permission is hereby granted for the work to be done as described in the above application. Said work to be done in accordance with the general conditions listed above and the special conditions required as hereby stated: (SEE REVERSE SIDE OF THIS FORM FOR SPECIAL CONDITIONS). It is expressly understood that this permit is conditioned upon replacement of and restoration of the County Highway and its right of way to its original or to a satisfactory condition.

RESTRICTIONS:

Approved by _____ Issued by _____ Date _____

(Initial)

Distribution: White - Applicant Yellow - Highway Department Permit Office Pink - Other

DETACH AND RETURN THIS STUB UPON COMPLETION

SEND TO:

PERMIT NUMBER _____ PERMIT SECTION _____
 DATE OF COMPLETION _____ ANOKA COUNTY HIGHWAY DEPT.
 NAME OF APPLICANT _____ 1440 BUNKER LAKE BLVD.
 ANDOVER, MN. 55304

GENERAL REQUIREMENTS

1. No work under this application may be started until application is approved and Permit issued.
2. No changes or alterations to accesses may be made at any time without written permission from ACHD.
3. Issuance of this Permit does not supersede any special Permits or variances required by Local Agencies.
4. Fees, Bonds and Sureties:
 - A. A \$150.00 Filing Fee is required with each application at the time it is submitted.
 - B. A L/P Bond is generally required of licensed general contractors working for the homeowner, the amount of which will be determined by nature of the work.
5. Upon completion of access and restoration of highway right of way, detach and return stub from bottom of permit to initiate site inspection.

SPECIAL CONDITIONS

1. Where work on traveled roadway is necessary, proper Traffic Control Devices and Procedures must be used. All traffic control devices, barricades, flashers, etc. shall be furnished by the applicant and shall be in accordance with the most recent edition of the Minnesota Manual On Uniform Traffic Control Devices and Temporary Traffic Control Zone Layouts Field Manual January 2007 of the same manual.
2. Neither supplies nor excavated materials shall be placed on the bituminous or concrete surface at any time.
3. Driveway fill and ditch entrance slopes shall be in Accordance with Figure E 5-892.210 of the MnDOT State Aid Manual.
4. All culverts, ditches, shoulders and backslopes shall be restored to their original condition unless otherwise directed by ACHD. Shoulders which have been previously constructed or reconstructed with special materials shall be replaced in kind. Restoration of signs, guardrails, guard posts, etc. are the sole responsibility of the applicant and shall be restored to their original condition or to the satisfaction of the ACHD Maintenance Superintendent.
5. Any mailbox support installed for this property must meet the guidelines described in Anoka County's mailbox policy.
6. Any culverts or drainage devices deemed necessary by ACHD are to be furnished and installed by the applicant. Culverts may be purchased from and delivered by ACHD.
7. The Applicant shall be held responsible to correct any settling or erosion problems caused by construction of this access for a period of one year following the completion of work.
8. SECTION CORNER MONUMENTS
 - A. Driveway locations shall not interfere with the location of any section, quarter, witness or R.O.W. monuments. For assistance in locations, contact the Anoka County Surveyor's Office.
 - B. The applicant shall be responsible for replacement of any existing property irons disturbed during construction.
 - C. The applicant shall notify the Anoka County Surveyor's Office 3 working days in advance of any anticipated disturbance of any Benchmarks or section, quarter, witness or R.O.W. monuments.
 - D. Any monuments disturbed during the course of construction shall be reset by the Anoka County Surveyor's Office the expense of the applicant.

Additional Requirements, Sketches or Comments: