



ANOKA COUNTY SHERIFF'S OFFICE

CIVIL UNIT

13301 Hanson Blvd NW, Andover, MN 55304
Office: (763) 324-5030 Fax: (763) 324-5070
RS-Civil@anokacountymn.gov

PARTY WE ARE SERVING:

Name(s): _____

ANOKA COUNTY Address: _____

Apartment #: _____ City: _____

*If this is an apartment building, is there a code/lockbox to enter? (if known) _____

Best Day(s) & Time to Serve: _____

Main Phone #: _____ Work Phone #: _____ Other Phone #(s): _____

Work Address: _____

Work Hours: _____

Alternate Address(es): _____

Facebook or Other Social Media Info: _____

DESCRIPTION (If Known):

Date of Birth and/or Age: _____ Male/Female _____ Eye/Hair Color: _____

Height: _____ Weight/Build: _____ Facial Hair: _____ Glasses? Y/N _____

Other Descriptors/Info: _____

Vehicle Info: Make/Model: _____ Color: _____ Year: _____ Plate: _____

SAFETY INFO: Known Weapons? _____ Dangerous Animals? _____ Drug/Alcohol Abuse? Y/N _____

BILLING/CONTACT INFO

(This is where the certificate of service and invoice will be sent)

Name: _____ Phone: _____ Alt Phone: _____

Address: _____ City: _____

State: _____ Zip: _____ E-Mail: _____

Other Contacts (i.e. do we need to contact a caretaker for entry, etc):

Name: _____ Phone: _____